



BaileysHarbor.com

920.839.2366

info@baileysharbor.com

# 2017 Vendor Application

Dear Artist/Grower,

The Baileys Harbor Community Association invites you to participate in any or all of our festivals and farm markets that include an Arts & Crafts Fair.

You can pay for your booth spaces via checks made out to BHCA PO Box 31 Baileys Harbor, WI 54202 or **after January 1** by credit card. To pay by card, please call 920.839.2366. Please note there will be a 3% fee for credit card processing.

## **New this year!**

**4<sup>th</sup> of July will be a two day show on July 3-4. There are no One Day Spots.**

**Sunday Farm Markets will feature a Concert in the Park June 26-August 28**

All spaces are first come, first served and spots will only be held with payment issued within 7 business days of request.

These are not juried shows, however, the BHCA reserves the right to accept or reject any and/or all arts or crafts which do not appear to be original product or of questionable character. Please provide an accurate description of your work. No buy/sell items are allowed.

**As always, thank you for being a vendor at our shows and markets!**

# Vendor Registration

Please fill out this application with payment and return to:

Baileys Harbor Community Association PO Box 31 Baileys Harbor, WI 54202 or call to pay by credit card. 3% fee will be charged for cards.

**Business Name:**

**Need Power? \$25 per event**

**Name:**

**Address:**

**City, State, Zip**

**Cell/Business Number:**

**Email:**

**Description of Product:**

## Blessing of the Fleet May 21

**9am-4pm**

- \$115 for spots 25-28, 36,43, 76
- \$95 10'x10' Corner
- \$65 10'x10' Tented
- \$55 10'x10' Non Tented
- \*Farm Market Section – Free**

### Food Vendors:

- 10'x10' - \$100
- 10'x20' - \$200

## Autumnfest Sept 23

**9am-4pm**

- \$115 for 25-28, 36,43, 76
- \$95 10'x10' Corner
- \$65 10'x10' Tented
- \$55 10'x10' Non Tented
- \*Farm Market Section – \$50**

### Food Vendors:

- Option 1: 10'x10' - \$250
- Option 2: 10'x20' - \$400

## Annual Vendor Directory Listing:

Get your business listed on BaileysHarbor.com with a 75 word description, image, & contact info.

- \$20 – Weekly Vendor
- \$50 - 6-12 days
- \$100 - Fewer than 6 days a year

## July 3-4

**8am-5pm**

**There are no one day spots.**

- \$230 for spots 25-28, 36,43, 76
- \$180 10'x10' Corner
- \$130 10'x10' Tented
- \$100 10'x10' Non Tented
- \*Farm Market Section – \$50**
- \*Food Vendor in Farm Market needing power - \$100**

### Food Vendors:

- 10'x10' - \$300
- 10'x20' - \$525

## Weekly Farm Market Vendors:

I'd like to participate! Limited Spaces  
Rates are per 10'x10' Space. There are no transient spots

- \$325 - Full Season (Gets 6 Free Markets)

**\*Must set up for 12 markets to be in Farm Market Section. If you don't make 12, you will be charged full price.**

## **BOOTH SPACE TOTAL FEES:**

For an explanation on booth spaces, please see the attached map. The BHCA assigns and can change booth assignments as needed. Please call Brynn at 920.839.2366 or [info@baileysharbor.com](mailto:info@baileysharbor.com) with questions/concerns.

# Festival Booth Rules

Please read, sign and return with your application

- The BHCA assigns all booths and can change these spaces up until the day before the event.
- Please double check your space number and location on the map and list posted at Town Hall.
- The BHCA will make every effort to adhere to any special requests but we cannot guarantee them.
- All vehicles must be parked in designated parking area 1 hour prior to show open. There are designated loading/unloading zones (see map) and we are not responsible if you get a ticket for parking in an unauthorized spot. There will be no loading/unloading on Hwy 57 the morning of the show. Parking areas will be in Brann Field (overflow boat trailer parking by Cornerstone Pub) or behind Fire Station.
- Cancellations with prior approval will result in credit towards future event. No refunds!
- The BHCA is not responsible for any loss, theft, damages or emergency situations including weather.
- Shows are rain or shine and if you choose not to set up, you will be forfeiting your payment.
- Power and water are not provided and there will be no flowing water allowed on grounds. If you need power, you must indicate that in your application and it's an additional \$25 charge.
- All booths not set up one hour prior to show will be given to vendors on a wait list.
- Farm Market Vendors must set up for 12 markets to be in Farm Market Section. If you don't make 12, you will be charged full price.
- All vendors may set up starting at 9am the day before the festival unless otherwise indicated.
- BHCA has the right to refuse any vendor. If there are issues, you will receive one verbal warning before being asked to leave at any time.
- A final booth assignment will be emailed out one week prior to event.
- Live animals must be approved ahead of time. All dogs must be leashed and up to date on all shots.
- No smoking on grounds during shows.

I understand and agree to abide by these rules as stated by the BHCA.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Farm Market Booth Rules

Please sign and return with your application

- BHCA assigns all booths and can change spaces up until the day before the event.
- Please double check your space number and location on the map and list at the Visitor Center.
- The BHCA will make every effort to adhere to any special requests but we cannot guarantee them.
- The BHCA is not responsible for any loss, theft, damages or emergency situations including weather.
- Shows are rain or shine.
- Power and water are not provided and there will be no flowing water allowed on grounds. If you need power, you must indicate that in your application and it's an additional \$25 charge.
- Farm Market Vendors must set up for 12 markets to be in Farm Market Section during festivals.
- Six unexcused absences results in loss of your seasonal spot with no refund.
- All vendors must be set up by 8:30. Vehicles need to be moved to Fire Station Parking Lot by 9am.
- BHCA & Market Organizers have the right to refuse any vendor. If there are issues, you will receive one written warning before being asked to leave at any time.
- A final booth assignment will be emailed out one week prior to first market on May 21.
- Live animals must be approved ahead of time. All dogs must be leashed and up to date on all shots.
- No smoking on grounds during shows.
- All vendors must move back to your regularly assigned spot after Festivals.
- There are no buy/sell products allowed.
- Vendors must check in every week with Market Organizers.
  
- Market Organizers are Bonnie Smith, Deanna Stitch and Annie Miller located in booths 24,6 and 7.

I understand and agree to abide by these rules as stated by the BHCA.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Festival Layout



# Farm Market Layout

