

**Notes from Baileys Harbor Town Hall as Community Center Project Group Meeting
February 26, 2016
Cornerstone Pub
5:00 p.m. until 6:30 p.m.**

1. Introductions.

Attending

Mariah Goode
Steve Leonard
Doug Smith
Mike Meulemans

Pam Goode
Francha Barnard
Jake Erickson
Michele Geiger-Bronsky

Discussed

UWEX Design Team Visit coordinating group members Mariah and Steve are attending the first meetings of each of the groups so each starts off with the same information, etc. Each group has a coordinating group member or members assigned to it to act longer-term as a liaison(s) to the rest of the coordinators and to help the group navigate the implementation process for whatever projects are pursued. Doug Smith will be the coordinating group liaison member for this group. It was noted that Doug may not be able to attend many of the meetings. The group just needs to make sure that he is conferred with as to what is being discussed/pursued, both because he is the liaison member and the town administrator.

These groups are not official committees, have no budget, etc. Notices, agendas, minutes, etc. are not required, although keeping track of meeting attendees, discussion items, and "homework" is advisable. Group membership should be open to anyone interested in that topic.

The Design Team posters and ideas should be viewed as concepts we can work off of, not necessarily projects we will definitely pursue, or pursue exactly as presented.

2. Website address (<http://door.uwex.edu/community-development/>) and e-mail (futureofbaileys@gmail.com).

Rob Burke (UW-Extension, Door County) has to date placed some materials on the UWEX website pertaining to this project. He will be able to post more as well.

The e-mail address can be accessed by any of the coordinating group members.

3. Volunteer to be the "organizer."

Jake Erickson agreed to be the person who convenes the group's meetings.

4. Volunteer to be the "secretary."

Jake Erickson agreed to be the person who takes the notes for the group's meetings.

5. Review of relevant portions of Design Team visit summary, posters, and Friday evening input results.

The group reviewed the concepts which came out of the Design Team visit. Everyone agreed the Design Team had done a good job.

6. Discussion on projects, resources available, prioritization, timeline for action items, who needs to be involved with decision-making, etc.

Topics/projects discussed:

- Haley (Doug's deputy clerk) is now the primary person handling scheduling for the town hall, although Doug is still involved as well. We need to figure out a way to make the scheduling as easy as possible for Haley and Doug. At the very least, a calendar needs to be posted (physically and on a website) which will allow people to see when the town hall is already in use so that Haley and Doug are not pestered with calls re: times it is already booked.
- If someone wants to use the town hall for an event which is open to the community and free of charge, there is no fee to use the town hall.
- Private/paying events (those not open to the public and/or an activity for which a fee is being charged) will generally "trump" other events/activities. (Most of the time, it might not even be an issue: the paying event could be upstairs and the other could just move downstairs.)
- The outdoor pavilion/park area can't be reserved.
- Requirements for licenses, insurance, etc. regarding wine and beer vary depending on whether the event is private or open to the public.
- On-going activities/uses of the town hall currently include:
 - Government meetings (vast majority are held in downstairs meeting room)
 - Senior lunches
 - Exercise sessions for seniors (before the senior lunches), which came about due to the Design Team's idea of using the town hall more like a community center
 - Senior game time (in conjunction with/after senior lunches)
 - Game day (one weekday afternoon per week through March and April)
 - Activity days for kids (a handful of Saturday afternoons during the winter; didn't happen this year – need to consider re-establishing/reinvigorating)

- Farmer's market on Sundays (outside in season/nice weather, inside in winter)
- Live music performances (outside during the season) – as of 2016 moving from Friday evenings to Sundays to coincide with farmer's market
- Elections
- Storage for a variety of entities

The Ridges' Thursday evening summer lecture series, held at the town hall for many years, is moving as of 2016 to the Ridges' new building.

- New ideas:

- Teen/"tween" needs
 - Space to hang out, have wifi access, etc.
 - Maybe downstairs would work better than the stage, which was suggested by the Design Team?
 - Set/consistent schedule would probably work best.
 - Publicize the library hours to teens
 - The exercise equipment donated for use by the seniors is being stored downstairs – would there be any way teens (or others?) could use it?
- Should the town consider establishing a skatepark somewhere? (Rec. Park?) Sturgeon Bay's skatepark is very popular and no problems seem to have arisen. This topic will be looked at by the Trails and Recreation group.
- Business mentoring/teaching sessions, large-scale or one-on-one (tie-in with the Business Development group)
- Teens teaching tech to adults/seniors – would help fulfill the community service hours Gibraltar students need in order to graduate (could tie-in with Business Development group and/or senior lunches)
- Extended offerings surrounding senior lunches (Jake indicated the Aging and Disability Resource Center [ADRC] is already considering using Baileys Harbor as a test site for some of these):
 - Technology educational sessions
 - AARP programs – driving, etc.
 - Pet care

- Wellness programs
- Training to be election volunteers
- Frozen meal program pick-up site (the ADRC already offers folks the option of picking up frozen meals, and in some areas, meal delivery – the agency is considering using Baileys Harbor as test site to expand these offerings in Northern Door)

7. Next steps in defining subgroups, volunteers per action item in moving each project forward.

The group decided to first explore expanded senior/meal programming, as the ADRC is already considering those activities, and the issue of how to make scheduling the use of the town hall as easy as possible.

Homework:

- Jake will bring back to the next meeting ideas about how to initially expand senior/meal activities.
- Doug and Mike will look into website/scheduling options. Perhaps there is an existing calendar option via google, etc., which can be posted so as to be viewed by all but allow only limited people access for scheduling (Doug, Haley, designated others).

8. Set next meeting date.

The next meeting will be Thursday, March 31st at 5:30 p.m. at the Cornerstone.